

**MINUTES OF THE MEETING OF
THE BOARD OF TRUSTEES
Wednesday, April 6, 2016 7 PM**

A work session of the Board of Trustees of the Incorporated Village of Head-of-the-Harbor was held on Wednesday, April 6, 2016 at 7 PM at the Village Hall located at 500 North Country Rd., St. James, NY 11780. Those present were the following members Mayor Douglas A. Dahlgard, Deputy Mayor Daniel W. White, Trustees L. Gordon Van Vechten, Judith C. Ogden and Jeffrey D. Fischer. Not in attendance this evening, Village Attorney Anthony B. Tohill. Also in attendance Village Clerk Margaret O'Keefe and Village Treasurer Patricia Mulderig.

Discussion items included:

- Presentation from GEI regarding potential grants for paving and drainage. No action taken.
- Discussion regarding potential paving projects for 2016. No action taken.
- Police Department vehicle maintenance reviewed. No action taken.

- It was, upon motion by Trustee White, second by Trustee Van Vechten, and unanimously adopted:
RESOLUTION #001-16
RESOLVED, the Trustees approve of the expenditure of \$150.00 for two four-drawer preowned lateral filing cabinets for use by the village historian, payment to be made to HP designs in the amount of \$150.00.

- It was, upon motion by Trustee White, second by Trustee Ogden, and unanimously adopted:
RESOLUTION #002-16
RESOLVED, the village authorizes the purchase of 1,050 (ONE THOUSAND AND FIFTY) 1st class postage stamps for use by the Deer Committee to mail and receive back a resident survey regarding deer.

- Update on employee policies review. No action taken.
- Rhododendron Rd. pruning is ongoing.
- Discussion ensued regarding cobblestone repair.
- Discussion regarding snow removal and highway yard improvements. No action taken.

- It was, upon motion by Trustee White, second by Trustee Fischer, and unanimously adopted to move to executive session to discuss personnel and litigation. No action taken.

- It was, upon motion by Trustee White, second by Trustee Fischer, and unanimously adopted:
RESOLUTION #003-16
RESOLVED, in accordance with RESOLUTION #118-15, any employee with outstanding vacation days from 2015 may roll over no more than five (5) days to the 2016 calendar year; said time must be used no later than May 31, 2016.

- It was, upon motion by Trustee White, second by Trustee Fischer to move to back to public session.
- Discussion ensued regarding National Grid availability. No action taken.

There being no other matters to be brought before the Board; it was, upon motion by Trustee White, second by Trustee Fischer and unanimously adopted, to adjourn the meeting at 9:45 PM.

Respectfully Submitted,

Margaret O'Keefe
Village Clerk